

★ NATIONAL GUARD ★  
**COUNTERDRUG**  
 PROGRAM

**What do the results look like?**

The Kaizen process produces a one-page diagnostic along with supporting reports that provide more detail and recommendations. The one page diagnostic highlights coalition strengths in green, caution areas in yellow, and weaknesses in red; this allows for easy interpretation of results. Coalitions can quickly celebrate strengths and make plans to improve weaknesses. The dashboard as shown along with the analytic report and then used by the coalition for analysis in the next steps of the Kaizen Coaching Process.

**How can I use the results?**

The coaching process facilitates some basic analysis of the Kaizen Assessment and develops a written plan with suggested resources to assist coalitions with incrementally improving problem areas over time. Additionally, the results can be used in many ways including: to help the coalition create a capacity development plan; to provide the data for grant or scholarship applications; to allow your team to track progress over time.

**How is the Coalition Kaizen different from other surveys and tools?**

The Coalition Kaizen is unique in the following ways:

1. Members are asked about their own behavior over the past year rather than about their perceptions of overall coalition functioning.
2. The survey is specifically designed to assess coalition implementation of the twelve *essential processes* research suggests are needed to achieve optimal outcomes.
3. The survey measures consensus and participation at each step.
4. The survey measures the usefulness of key coalition planning products.
5. The coaching process analyzes the results with the coalition and develops a step by step plan for incremental improvement.

**What does it cost?**

The Coalition Kaizen is free to any coalition working to reduce substance abuse.

**Coalition Process SPF Report**

	<b>Completed:</b> Measures if the task has been completed by your coalition	<b>Participation:</b> Measures the extent to which members were involved in the task	<b>Consensus:</b> Measures how much members agree with the decisions made in this area	<b>Utility:</b> Measures if the members have found the decisions or plans to be useful
<b>Assessment &amp; Planning</b>				
Mission Statement				
Goals/Objectives				
Problem Analysis				
Logic Models			N/A	
Action Plan				
<b>Capacity</b>				
Clearly Defined Structure			N/A	
Clearly Defined Rules			N/A	
Technical Assistance				
<b>Implementation</b>				
Community Change			N/A	N/A
Services Provided			N/A	N/A
Media			N/A	N/A
<b>Evaluation</b>				
Evaluation Plan & Data				
Community Level Data		N/A	N/A	
<b>Sustainability</b>				
Sustainability Plan				
<b>Cultural Competency</b>				
Not Assessed	N/A	N/A	N/A	N/A